



1800 MAIN STREET, SUITE 123
DALLAS, TEXAS 75201

2018 Scholarship Rules & Regulations

A. Criteria

1. Scholarships may be awarded to a Graduate or Undergraduate student with a minimum of two years of College/University credit completed and at least one year remaining to complete their professional degree in Architecture, Construction Science and Technology, or Architectural Engineering.
2. Student must be a graduate of a DFW Metroplex high school (Dallas, Collin, Denton, Ellis, Kaufman, Rockwall or Tarrant Counties) or achieved equivalent certification from the State of Texas as a resident of the Metroplex (see counties listed above).
3. Student must be enrolled in an accredited College/ University in the states of Texas or Oklahoma.
4. Student must have shown special skill and advancement in the areas of Architectural Design, Construction Science or Technology.
5. While financial need is not the primary criterion, consideration will be given to applicant's financial status.

B. Review and Award

1. The Board of Directors of the Dallas CSI Foundation shall review all applications and make scholarship awards to deserving applicants who meet the eligibility requirements and submit a complete application package.
2. It is the intent of the Foundation to deposit scholarship award checks, when possible, with the school in the name of the student for the student's use during the upcoming school year. Student's application should include information from the school on how this deposit is to be made.
3. Previous Dallas CSI Scholarship winners are eligible and encouraged to reapply.

C. Application Process

1. Recommendation letter shall be written by the Dean or Department Chairperson of the College or University attended by the applicant.
2. Application package should contain the following information pertaining to the applicant:
 - a. 2018 – Dallas CSI Foundation Scholarship Application check-list.
 - b. A one page letter, written by the student, describing his/her interest in architecture, construction science/technology and the applicant's career goals.
 - c. Descriptive data pertaining to any special accomplishments in the area of Architectural Design, Construction Science and Technology – DO NOT send hard copies of a portfolio.
 - d. Recommendation letter written by Dean or Department Chairperson.
 - e. A minimum of two additional recommendation letters from either professors or employers. Recommendation letters should be pertinent to the specific areas of achievement upon which the recommendation is based.
 - f. Resume of applicant including name of high school, location of high school and graduation date, work experience, college/university activities.
 - g. Current official college/university transcript.
 - h. One 2" x 3" (min. size) reproduction quality, color photograph, head and shoulder.
3. Address all application packets to:
Dallas CSI Foundation
Richard C. Robinson, FCSI, AIA
c/o Page
1800 Main Street, Suite 123
Dallas, Texas 75201
4. Application Deadline: Application packets and letters of recommendation must be received by the Foundation at the above address no later than Friday, **March 9, 2018**.
5. Form of Award: \$1,500.00 scholarship for use during the 2018-2019 academic year.
6. Notification: Applicants selected will be notified in writing by the Foundation on or about April 6, 2018.

D. Additional Information

1. Information about the history of the Foundation may be found at www.dallas.csinet.org , click on Dallas CSI Foundation.